

Accounting Associate:

Mahowald's Mission: We Protect People, Property, Prosperity, and Peace of Mind

The Position:

The Accounting Associate is performs a variety of clerical and financial duties. Confidentiality is very important in this role. This position is a part time, non- exempt position.

Accountabilities:

- Accounts Receivable
- Accounts Payable
- Commission Reconciliation
- Electronic Filing
- Payroll
- General Ledger Knowledge
- Other Duties as Assigned

The Ideal Candidate:

- Works well independently
- Has a pleasant, professional and fun attitude
- Can easily 'switch gears' as well as multitask
- Is able to prioritize workload with little to no direction
- Shows up each day genuinely wanting to contribute to the success of the organization
- Takes pride in their work

Qualifications:

- Some accounting experience needed. Associates Degree in Accounting / Finance preferred
- Ability to prioritize and meet deadlines
- Strong verbal and written communication skills
- High degree of organizational skills
- Ability to interact effectively with others at all levels of the organization

Why Mahowald?

As leaders in our industry, we pride ourselves on hiring smart, creative, and hardworking people who love a good challenge and thrive in an entrepreneurial work environment.

In addition to a supportive culture, you'll be encouraged to keep learning, continue polishing your skills, and stay active in the community. Through Mahowald Cares—our own wellbeing initiative—we maintain a team-centered, supportive culture that inspires people to be their best while giving them opportunities to grow. As an agency, we plan yearly events and programs that focus on five main areas of wellbeing—financial, community, physical, social, and career.

How to Apply...

Please send cover letter and resume to:

Jill Phillipp

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